英語ネイティブ常勤講師　募集

学校：松蔭女子学院　松蔭中学校/高等学校
所在地：〒657-0805　兵庫県神戸市灘区青谷町 3-4-47
職種および雇用形態；中学・高校の常勤（フルタイム）英語ネイティブ講師（契約講師）
契約期間：2027 年 4 月 1 日～2028 年 3 月 31 日
月給：315,000 円
調整手当：月額 12,600 円（月給の 4%）
応募条件：下記の英文説明参照のこと。日本語の会話及び簡単な読み書きが出来る方、
　　現在日本在住の方に限る。ビザのスポンサーが可能
募集担当：高瀬、澤田

Full-Time English Instructor at a Private Junior and Senior High School

School: Shoin Junior and Senior High School(Kobe)

An educational facility authorized by article 1 of the School Education Act.

Location: Near Shin-Kobe station on Sanyo Shinkansen Line (10 min by bus)

15-minute walk from Nada station(JR Kobe line) or Ojikoen station(Hankyu Kobe line)

Contract period: April 1, 2026 to March 31,2027

Contract renewable annually for up to 5 years due to personnel regulations of the Shoin Educational Foundation. Renewal is based on teaching performance, student evaluations, and supervisor evaluations)

Grade levels:

Assignments may vary each year depending on the school's needs. Primarily junior high school students, with potential senior high school classes.

Schedule:

5 days per week, including Saturdays. One weekday off per week unless a school event is scheduled. Occasional Sunday work may be required, especially during the entrance exam period. Workload is managed under the One-Year Variable Working Hours System, averaging less than 40 hours per week.

Working Hours: 8:15 AM to 5:00 PM (including a 45-minute lunch break)

Note: Hours may vary depending on the school calendar, club activity schedules, teachers' meetings, or special events.

Primary Duties:

- Solo teaching with guidance from the Head Native Teacher while following a fixed curriculum.
- Occasional team-teaching responsibilities.
- Approximately 14 lessons per week, possibly including elementary-level classes. Student assessment and feedback.
- Test creation and voice recording for listening sections.
- Essay correction.
- Supervision of club activities.
- English Room duties.
- Eiken test preparation, especially interview practice.
- Exam proctoring.
- Grade-level teaching team support and other related responsibilities.

Compensation & Benefits:

Monthly base salary: ¥315,000
Monthly adjustment allowance: ¥12,600
Full reimbursement of commuting expenses. Enrollment in Social Insurance (Health Insurance, Pension, and Unemployment Insurance)

Requirements:

- **Native English speaker**
- **Bachelor's degree or higher**
- **Professional, positive, flexible, cheerful, energetic, and a reliable team player**
- **Experience in a Japanese junior high school or senior high school is preferred but not required.**

Application Process:

1. **Document screening**
2. **First-round interview**
3. **Final interview**

To Apply:

Submit your CV/resume with a recent photograph and a cover letter to

〒657-0805 神戸市灘区青谷町 3-4-47　松蔭中学校 松蔭高等学校

E-mail：s.office-info@shoin-jhs.ac.jp.

Please include professional references who can be contacted, along with an email address and daytime telephone number.
Only successful applicants will be contacted.